

Due to change in financial bid and EOI. Please submit as per revised document.

EXPRESSION OF INTEREST FOR EMPANELMENT OF PHOTOGRAPHERS AND VIDEOGRAPHERS
FOR UNDERTAKING PHOTO & VIDEO SHOOTS FOR MADHYA PRADESH TOURISM BOARD
Tender No: 4173/Publicity/MPTB/2022 Tender ID: 2022_MPTB_212152 Dated: 21st July, 2022

Pre-Bid Meeting

Date: 28/07/2022

Time: 1200hrs

S.no.	EOI Reference and Provision	Clause	Query/ Suggestions from Agencies	Authority Response
1.	4. Payments 4.3	The travelling, boarding & lodging expenditure of the photographers and videographers will be paid as per the L1 rate quoted in the financial bid, against proof of supporting documents and other charges such as entry tickets, gypsy charges etc will be paid as per actuals.	On page 20-financial bid in column TBL. Can submit per day per person and mode of transport/km basis.	No change. Overall TBL (travelling, boarding & lodging) expenditure -cost on per day basis should be submitted.
2.	5. General terms and conditions 5.12	5.12. The proof of experience must be submitted with the Tender/Application. Earnest money of Rs.20,000/- shall be deposited online with the EOI, which will be converted into caution money and will be kept with MPTB for the period of validity of the tender.	Provide EMD exemption for accredited MSME firms.	No exemption
3.	11. Proposal evaluation 11.4	SELECTION: After closing of the EOI, the bids (technical) received within the deadline will be opened on mentioned date/time. The shortlisted bidders securing minimum 75 technical points as per parameters mentioned point 11.3.1 will be considered for opening of their price bids. Thereafter, the result will be finalized on the basis of best offer L-1) in each category (category A, category B & category C). The shorted bidders will be informed the categories wise L-1 rates and those who accept the same will be eligible for empanelment. It would be MPTB discretion to decide the number of photographers to be empanelled.	How many agency/photographers /videographers will be empanelled?	Refer clause 11.4 of 11. Proposal evaluation It would be MPTB discretion to decide the number of photographers & videographers to be empanelled.

4.	-	-	Who will take shoot permission of the destinations?	Shoot permission and fees will be borne by MPTB
	2. Scope of work of photographers and videographers	2.8 The photographer and videographer will be given a minimum of 5days' notice that their services will be needed, however, on exceptional occasions the notice may be shorter. Based on the requirement (salient features) of the photographs/ videos needed, MPTB may select one/ two or all photographers and videographers from the empanelled list to undertake a particular photo/ video shoot job.	How many days before shoot will be told?	Refer clause 2.8 of 2. Scope of work of photographers and videographers
5.	5. General terms and conditions	5.3. The deputed photographer/videographer has to reach on his/her own at the destination / place for photo/video coverage. Payment for travelling boarding and lodging (TBL) expenditure will be made as per the L1 rate quoted in the financial bid after submission of proof of travelling from start to end date.	Does any proof/supporting documents for no. of days require for TBL?	Proof of supporting for start and end date of travel like hotel bill/ fuel receipt/ ticket etc.
6.	7. Eligibility Criteria	-	Can Individual/ freelancer apply in the bid?	Yes, please refer clause 7. Eligibility Criteria
7.	7. Eligibility Criteria	-	Does Photographer need any minimum qualifications and certificate?	Yes, please refer clause 7. Eligibility Criteria
8.	4. Payments & Annexure 5: Financial Bid Format	-	Cost of videos should depend upon the no. of days spend on the site.	Cost for videography of Events/ Festival Highlights will be paid on per day basis, rest will be as per the rate fixed on L1 basis. Please refer corrigendum issued.
9.	4. Payments & Annexure 5: Financial Bid Format	-	In financial bid, category B.1 - Is videos including drone?	Correction done. Please refer corrigendum issued.

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CORRIGENDUM NO. 1 to
EXPRESSION OF INTEREST FOR EMPANELMENT OF
PHOTOGRAPHERS AND VIDEOGRAPHERS
FOR UNDERTAKING PHOTO & VIDEO SHOOT FOR
MADHYA PRADESH TOURISM BOARD

CORRIGENDUM NO. 1
to
EXPRESSION OF INTEREST FOR EMPANELMENT OF PHOTOGRAPHERS AND
VIDEOGRAPHERS FOR UNDERTAKING PHOTO & VIDEO SHOTS FOR
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The following are the modifications to the Expression of Interest THE DELETIONS FROM THE EARLIER TEXT OF THE EXPRESSION OF INTEREST ARE INDICATED AS STRIKETHROUGHS AND THE ADDITIONS ARE UNDERLINED.		
Sl. No.	Clause No.	Provision of the Request for Proposals
(I)	<u>Annexure 5:</u> <u>Financial Bid Format</u>	Annexure 5 is revised as under:

Annexure 5: Financial Bid Format
(To be submitted online only)

To,
Managing Director
Madhya Pradesh Tourism Board
6th Floor, Lily Trade Wing
Jahangirabad
Bhopal (M.P.)-462008

Dated

Ref: "EOI for Empanelment of Photographers and Videographers for undertaking photo & video shoots for Madhya Pradesh Tourism Board"

Dear Sir,

As a part of the Bid for Empanelment of Photographers and Videographers for undertaking photo & video shoots for Madhya Pradesh Tourism Board, we hereby make the following Financial Offer (Price Bid) to Madhya Pradesh Tourism Board.

Sl. No.	Item Description	Quantity/ Duration	Quantity	Units	BASIC RATE In Figures To be entered by the Bidder in Rs. P	TOTAL AMOUNT excluding taxes in Rs. P	TOTAL AMOUNT In Words
1.0	2.0	3.0	4.0	5.0	7.0	11.0	13.0
1.0	Category A. Photos						
1.1	Photographs	1 Photo	1.000	Nos		0.000	INR Zero Only
1.2	Photographs including Drone Shots	1 Photos	1.000	Nos		0.000	INR Zero Only
total of 1	Total of Category A Photos					0.000	Zero Only
2.0	Category B.1 Videos including Drone Shtos						
2.1	Cinematic films with VO/ background music/supers	1-2 min	1.000	Nos		0.000	INR Zero Only
2.2	Cinematic films with VO/ background music/supers	2-5 min	1.000	Nos		0.000	INR Zero Only
2.3	Short edits with VO/background music /supers	30-60 sec	1.000	Nos		0.000	INR Zero Only
2.4	Short edits with VO/background music /supers	60-90 sec	1.000	Nos		0.000	INR Zero Only
2.5	Event /Festivals highlights (Cost per Day)	1-5 min	1.000	Nos		0.000	INR Zero Only
2.6	Documentary	5-10 min	1.000	Nos		0.000	INR Zero Only
2.7	Documentary	10-15 min	1.000	Nos		0.000	INR Zero Only
total of 2	Total of Category B.1 Videos including Drone Shtos					0.000	Zero Only

Corrigendum No. 1 to the
Request for Proposal

3.0	Category B.2 Videos without Drone shots						
3.1	Cinematic films with VO/ background music/supers	1-2 mins	1.000	Nos		0.000	INR Zero Only
3.2	Cinematic films with VO/ background music/supers	2-5 mins	1.000	Nos		0.000	INR Zero Only
3.3	Short edits with VO/background music /supers	30-60 secs	1.000	Nos		0.000	INR Zero Only
3.4	Short edits with VO/background music /supers	60-90 secs	1.000	Nos		0.000	INR Zero Only
3.5	Event /Festivals highlights (Cost per Day)	1-5 mins	1.000	Nos		0.000	INR Zero Only
3.6	Documentary	5-10 mins	1.000	Nos		0.000	INR Zero Only
3.7	Documentary	10-15 mins	1.000	Nos		0.000	INR Zero Only
total of 3	Total of Category B.2 Videos without Drone shots					0.000	Zero Only
4.0	Category C. Travel, Boarding and lodging Expenses						
4.1	Overall TBL expenditure	Cost per day	1.000	Nos		0.000	INR Zero Only
Total in Figures						0.000	INR Zero Only
Quoted Rate in Words	INR Zero Only						

Note:

- 1. Bidder may apply in Photography or Videography categories or both categories and should quote rate accordingly.**
 - 2. All bidders should quote rate in Category C mandatorily.**
 - 3. Cost of all the video categories should also include animation and visual effects charges.**
- We agree to be bind by this offer if we are selected as the preferred bidder.

FOR AND ON BEHALF OF _____

SIGNATURE _____